

Timeline - Due Dates for Reporting/Activities of Kentucky Lung Cancer Research Program																
	FY 2012		N e w F Y	FY 2013											R E P E A T T H R O U G H 2 0 2 0	
	May	June		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		June
Purchase Order's Prepared	Biennially															
Reviewed, Authorization Signatures	Biannually															
Budget Request for Following Year	31-May													By May 10		
CPE Disbursement to Centers		By 6/15														by 6/15
Annau Reports Due						15-Sep										
Investigator Initiated Grants Proposed/Reviewed				Request for I-I Proposals - Submissions - Peer Review												
Governane Board Meeting							GB Meets - Review Annual Reports				Review mid-year fund expenditures/ balances, review I-I grant recommendations, <u>Approve revisions to Strategic Plan (only in even years)</u>			GB Meets - post May 10 to review budget requests		
Review Strategic Plan Annually/Revise Strategic Plan Biennially						Review Stratgic Plan										
Invoice CPE for funding											Centers invoice for I-I amd programmatic funding, prior to 6/1					
Responsibility of GB																
Responsibility of Centers																
Disbursement made by 6/15 IF funds received, all Center Reporting received																

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KLCRP AGENDA
Review of Minutes Center Reports/Updates per Goals > Research > Prevention/Early Detection > Clinical Trials Network > NCI Designation
October 2012 - Agenda Actions > Determinants of Full Program Review > Project recommendation from Mullett with regard to screening > Centers inclusion of Success Stories from KLCRP
February 2013 - Agenda Actions > Strategic Plan Revisions
May 2013 - Agenda Actions > Incorporated revisions into Strategic Plan into budget requests

PLEASE INCLUDE THE FOLLOWING ON ALL DOCUMENTS:

 INSTITUTION: _____
 SUBMITTED BY: _____
 DATE: _____